

**Contractor/Visitor Sign in Form**

Health and Safety at Work Act 2015 (HSWA) requires that all visitors and contractors have a responsibility to act in a safe and responsible manner, observing the health and safety rules to ensure that no hazards are created to people or property. You are to obey all reasonable instructions and signs whilst on site.

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| **Company name** | **Person name** | **Date** | **Time in** | **Time out** | **Sign out** |
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